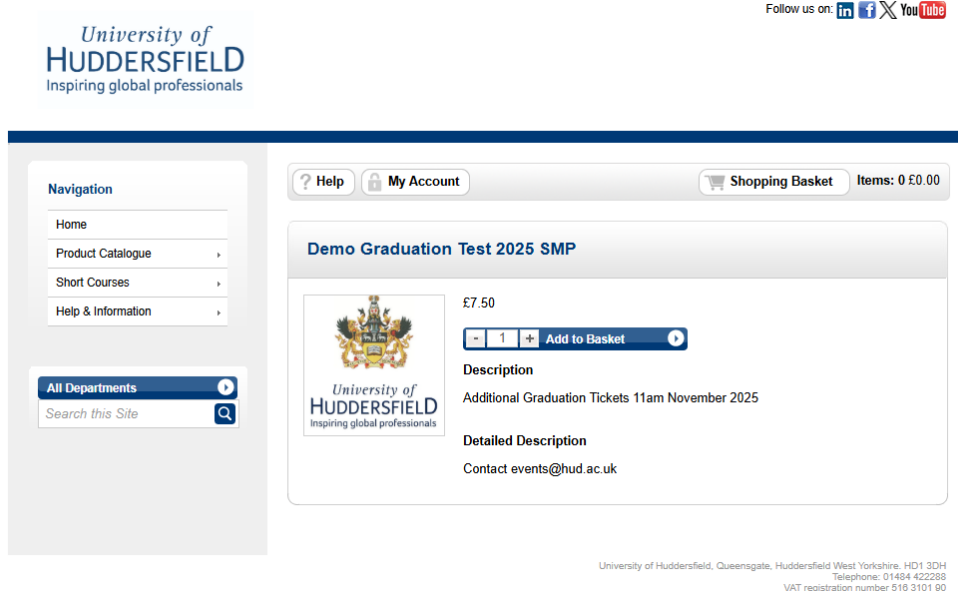


# How to purchase spare graduation tickets on the Online Store

Please click on the link in the email sent to you by the Graduation team

The spare ticket ordering page for your ceremony will appear

- Click on the **Add to Basket** button



If you try to order more tickets than the permitted number (this is confirmed in your email) a warning message will appear.

You will then be taken to the following screen

- Click on the **Proceed to Checkout**

**Item(s) Added to Basket**

1 x Demo Graduation Test 2025 SMP

[Proceed to Basket](#)

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[? Help](#)
[My Account](#)

[Shopping Basket](#)
Items: 1 £7.50

### Demo Graduation Test 2025 SMP



£7.50

- 1 +

[Add to Basket](#)

**Description**

Additional Graduation Tickets 11am November 2025

**Detailed Description**

Contact [events@hud.ac.uk](mailto:events@hud.ac.uk)

University of Huddersfield, Queensgate, Huddersfield West Yorkshire, HD1 3DH  
 Telephone: 01484 422288  
 VAT registration number 516 3101 90

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[Shopping Basket](#)
Items: 1 £7.50

[Continue Shopping](#)
[Proceed to Checkout](#)

| Item                          | Quantity                                  | Unit Price | Total Cost |
|-------------------------------|-------------------------------------------|------------|------------|
| <b>Product Catalogue</b>      |                                           |            |            |
| Demo Graduation Test 2025 SMP | <div> - 1 + </div> <a href="#">Remove</a> | £7.50      | £7.50      |
| <b>Total Before VAT</b>       |                                           |            | £7.50      |
| <b>VAT</b>                    |                                           |            | £0.00      |
| <b>Total</b>                  |                                           |            | £7.50      |

[Continue Shopping](#)
[Proceed to Checkout](#)

University of Huddersfield, Queensgate, Huddersfield West Yorkshire, HD1 3DH  
 Telephone: 01484 422288  
 VAT registration number 516 3101 90

All online purchasing systems require customers to either *register* or *log in* if they are returning users. The University's online store is no different.

Please complete the section which applies to you.

If are a returning customer log on.

If are new customer, please register.

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My Account

Shopping Basket

Items: 1 £15.00

Login / Register

New Customer

Enter your email address to register a new account to store your details for future visits.

Email Address \*

Register

Login

Email Address \*

Password \*

I am human

hCaptcha

Privacy - Terms

Login

Forgotten Your Password?

We will send password reset instructions to the email address associated with your account. Please type your email address below.

Email Address \*

Send

## Your Details

Title \*

Miss



First Name \*

Teresa

Last Name \*

Green

Contact Telephone Number \*

123123123

Company / Organisation

Student Number

123123123

Update

## Email Address and Password

### Password Criteria

- Minimum of 8 characters
- At least one uppercase and lowercase character
- At least one special character (@, #, \$, %, &, \* etc)
- At least one numeric character

Email Address \*

[Redacted]

Confirm Email Address \*

[Redacted]

Password \*

[Redacted]

Confirm Password \*

[Redacted]

Update



## Your Address

Address Name (e.g Home or Work) \*

Home

This will be used as a title to describe your saved address when you return.

Find address by using your postcode

Country or Region \*

UNITED KINGDOM

Address 1 \*

Queensgate

Address 2

Town / City \*

Huddersfield

County / State

West Yorkshire

Postcode \*

HD1 3DH



Contact Number Dialing Code \*

UNITED KINGDOM +44

Contact Number \*

01484474747

Update Address

Show My Addresses

## Additional Information Required

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### Additional Information Required

Demo Graduation Test 2025 SMP

Student number without the U \*

Additional Attendee Information \*  
Required i.e. Ground floor seating.

Student Name \*

Student ID \*

Contact Telephone Number

Continue

The Additional Information screen will ask you to complete a *questionnaire*.

1. **Student number without the U**  
Answer- only in this format of **1234567**
2. **Additional Attendee Information Required** - i.e. Ground floor seating etc. or N/A
3. **Student Name**
4. **Student ID**
5. **Contact Telephone Number**

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### Additional Information Required

Demo Graduation Test 2025 SMP

Student number without the U \*

Additional Attendee Information \*  
Required i.e. Ground floor seating.

Student Name \*

Student ID \*

Contact Telephone Number

Continue

- Click **next** & select your **Payment Method** i.e. **PayPal** or **Credit / Debit card**

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### Select Payment Method

Payment Method(s) Available

☐ PayPal

☐ Credit / Debit Card

Continue

University of Huddersfield, Queensgate, Huddersfield West Yorkshire, HD1 3DH  
Telephone: 01484 422288  
VAT registration number 516 3101 90

- Select your **Billing Address**

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### Select Billing Address

[Redacted Address] Edit Select

[Redacted Address] Edit

Add New Address

University of Huddersfield, Queensgate, Huddersfield West Yorkshire, HD1 3DH  
Telephone: 01484 422288  
VAT registration number 516 3101 90

- Finally complete the **Payment method**

### **Card payment**

#### Enter Debit / Credit Card Details

?

?

?

Card Type \*

☐ Mastercard

☐ Visa

☐ Visa Debit

☐ Visa Electron

☐ Amex

Cardholder Name \*

Card Number \*

Card Security Code \*

Expiry Date \*

MM

YYYY

Start Date

MM

YYYY

Order amount: £5.00 . You will be able to review your order on the next screen.

Continue

### **PayPal method**

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Search this Site

✓ Your Details

Edit Section

✓ Payment Method

PayPal

Edit Section

✓ Billing Address Selected

Edit Section

Order amount: £15.00 . You will be able to review your order on the next screen.

Check Out with PayPal

When the payment has cleared, the university will send an email, confirming the purchase details.

