

Graduate Attributes Audit

This easy-to-use worksheet means you can identify relevant examples of graduate attributes for your CV, application form and interview. Use alongside the Graduate Attributes Framework to get an idea of examples you could use.

Attributes	Do you have it? (Tick most relevant answer)		Academic evidence	Extra-curricular evidence	Workplace evidence
	Yes	No			
Self-motivated – you have the ability to do what needs to be done without being prompted by others	Yes, definitely	<input type="checkbox"/>			
	Yes, but could improve	<input type="checkbox"/>			
	Not really	<input type="checkbox"/>			
	No, not at all	<input type="checkbox"/>			
Commercially aware – you have an understanding of the wider environment in which an organisation operates	Yes, definitely	<input type="checkbox"/>			
	Yes, but could improve	<input type="checkbox"/>			
	Not really	<input type="checkbox"/>			
	No, not at all	<input type="checkbox"/>			
Enterprising – you are able to adapt your thinking and behaviour to suit changing circumstances.	Yes, definitely	<input type="checkbox"/>			
	Yes, but could improve	<input type="checkbox"/>			
	Not really	<input type="checkbox"/>			
	No, not at all	<input type="checkbox"/>			
Resilient – you are driven, resolute and determined and able to deal positively with challenges	Yes, definitely	<input type="checkbox"/>			
	Yes, but could improve	<input type="checkbox"/>			
	Not really	<input type="checkbox"/>			
	No, not at all	<input type="checkbox"/>			

Attributes	Do you have it? (Tick most relevant answer)	Academic evidence	Extra-curricular evidence	Workplace evidence
Effective collaborator – you work well with others and are able to understand and assess people’s behaviours, attitudes and interpersonal skills	Yes, definitely			
	Yes, but could improve			
	Not really			
	No, not at all			
Confident leader – you are able to enthuse a group and motivate them to work towards an identified goal	Yes, definitely			
	Yes, but could improve			
	Not really			
	No, not at all			
Globally and socially aware – you welcome new ways of thinking and can anticipate the impact of external situations	Yes, definitely			
	Yes, but could improve			
	Not really			
	No, not at all			
Plans personal growth and development – you understand your life goals; you are able to explore graduate occupations and identify suitable opportunities; you are able to devise and implement a plan for achieving your goals	Yes, definitely			
	Yes, but could improve			
	Not really			
	No, not at all			

The attributes have been produced by the Careers and Employability Service. They are linked to the University’s Strategy Map and underpinned by the HEA Employability Framework, which shows how universities can embed employability development.