**PGR Validation Proposal Form**

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| **1. School** |
| Choose an item. |
| **2. Please identify the proposal type** |
| There are normally three types of validations for PGR awards. These are for:1. **Alternative format thesis submission guidelines** – either amended or new.

New or updated [guidelines](https://www.hud.ac.uk/media/assets/document/registry/forms/pgr/GuidelinesforalternativeformatResearchDegreesV1.0FINAL.pdf) will need to be approved1. **Award (qualification) type** –

For new, the proposed award title will need to be approved to be added to the list of award titles in [section A1 of the regulations for Awards (Research Degrees)](https://www.hud.ac.uk/policies/registry/awards-pgr/section-a/) and a School-level PSD validatedFor amended, the existing School-level PSD will need to be validated1. **Professional Doctorate Degrees** – either amended or new

The existing PSD or a new PSD will need validating for each named degreePlease see the [PGR Validation checklist](https://www.hud.ac.uk/media/assets/document/registry/validationprocess/PGRValidationChecklist.docx) for more information on what is required for each validation process above. |
| Please select as applicable:[ ]  **A new alternative format thesis submission** (If yes go to Section A)[ ]  **An amended existing alternative format thesis submission** (If yes go to Section A)[ ]  **A new PGR award** (If yes go to Section B)[ ]  **A change to an existing validated PGR award** (If yes go to Section B)[ ]  **A new Professional Doctorate degree** (If yes go to Sections C and D)[ ]  **An amended existing Professional Doctorate degree** (If yes go to Sections C and D)[ ]  **Are you planning to use any taught credits to support research and skills training?** (If yes go to Section D)\*The addition of Distance Learning (DL) to a PGR award just needs the submission of a DL Proforma, this form does not need to be completed\* |
| **SECTION A: Alternative format thesis** |
| **A1. Rationale for development** Please provide as much detail as possible including why the development is needed and any other key points. Please refer to the guidelines in sections 1 and 2 of the [PGR validation checklist](https://www.hud.ac.uk/media/assets/document/registry/validationprocess/PGRValidationChecklist.docx) on validating alternative format thesis. Current [guidelines for alternative formats](https://www.hud.ac.uk/media/assets/document/registry/forms/pgr/GuidelinesforalternativeformatResearchDegreesV1.0FINAL.pdf) already approved should be used as a template. If the development means amendments are needed to any current awards/research degrees please identify the PSD sections that are being updated as this informs the level of validation event and complete sections B/C/D of this form as applicable. Please note that a risk-based approach is taken when allocating the level of validation event and any unknown/unclear aspects are treated as high risk. |
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| **A2. Proposed implementation date (mm/yyyy)** |
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| **SECTION B: New or amended PGR Awards** |
| **B1. Proposed final award title**i.e. MSc(Res). The full list of PGR award (qualification) titles offered by the University can be found in [Section A1 of Regulations for Awards (Research Degrees)](https://www.hud.ac.uk/policies/registry/awards-pgr/section-a/) |
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| **B2. Rationale for development** Please provide as much detail as possible including why the development is needed and any other key points. Please refer to the guidelines in sections 1 and 3-8 of the [PGR validation checklist](https://www.hud.ac.uk/media/assets/document/registry/validationprocess/PGRValidationChecklist.docx) on validating PGR awards. If amendments are being made to existing awards please identify the PSD sections that are being updated as this informs the level of validation event. Please note that a risk-based approach is taken when allocating the level of validation event and any unknown/unclear aspects are treated as high risk. |
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| **B3. Proposed implementation date (mm/yyyy)** |
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| **B4. Will the award be sharing resources with other departments / Schools?** |
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| **B5. Is the award a new subject area for the School? (New awards only)** |
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| **B6. Marketing approval (New awards only)**This proposal cannot proceed without marketing approval if it is for a new award or research degree |
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| **SECTION C: Professional Doctorate Degrees** |
| **C1. Proposed final award (qualification)**ProfDoc, DAppCrim, DAppLing, DBA, DCouns, DM, DN, DOT, DPA, DPhys, DPod, DSW, EdD The full list of awards offered by the University can be found in [Section A1 of Regulations for Awards (Research Degrees)](https://www.hud.ac.uk/policies/registry/awards-pgr/section-a/) |
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| **C2. Proposed Professional Doctorate degree title (subject/discipline)**i.e. Chemical Engineering |
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| **C3. What is the current Professional Doctorate degree title? (Existing courses only)** |
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| **C4. Rationale for development** Please provide as much detail as possible including why the development is needed and any other key points. Please refer to the guidelines in sections 1 and 3-8 of the [PGR validation checklist](https://www.hud.ac.uk/media/assets/document/registry/validationprocess/PGRValidationChecklist.docx) on validating PGR courses. If amendments are being made to courses please identify the PSD sections that are being updated as this informs the level of validation event. Please note that a risk-based approach is taken when allocating the level of validation event and any unknown/unclear aspects are treated as high risk. |
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| **C5. Proposed implementation date (mm/yyyy)** |
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| **C6. Will the course be sharing resources with other departments / Schools?** |
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| **C7. Is the course a new subject area for the School?**  |
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| **C8. Marketing approval (New degrees only)**This proposal cannot proceed without marketing approval if it is for a new degree |
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| **SECTION D: For awards/research degrees using taught credits such as Professional Doctorates** |
| **D1. Are there any changes to module/course learning outcomes?** |
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| **D2. Number of new credits per level***i.e. 40 credits of new modules at L7/8* |
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| **D3. Number of substantially revised credits per level***Please include which sections of the MSD are likely to be updated* |
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| **D4. Any modules being delivered using alternative methods***i.e. DL / block delivery* |
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| **D5. Does/will the course be using modules from other subject areas or Schools?** |

**Please complete:**

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| **Academic contact** |
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| **Admin contact** |
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| **Any notes:** |
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| **Please return this form to your School quality assurance contact to progress:*** AH: SAH.Quality@hud.ac.uk
* AS: K.J.Rhodes@hud.ac.uk
* CE: SCE-validations@hud.ac.uk
* EPD: L.Townsend@hud.ac.uk
* HBS: HBS-Quality@hud.ac.uk
* HHS: HHSSAVP@hud.ac.uk
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