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| **SENATE** |
| **09.30am 08 March 2023** |

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| **MINUTES** | |
| **Venue:** | McClelland Suite and Microsoft Teams |
| **Author:** | Michelle Radford, Executive and Project officer |
| **Present:** | Professor T Thornton, (Chair), Professor M Adkins, Ms M Avery, Dr S Bastow, Professor E Bennett, Professor H Bryan, Professor N Clear, Professor A Crampton, Ms S Elkady, Professor M Ginger, Professor P Goswami, Professor P Harrison, Dr A Jenkins, Ms L Johnstone, Professor J Owen-Lynch, Mr K Pilicudale, Professor A Sambell, Professor L Waters, Miss K White, Dr J Wormald |
| **In attendance:** | Dr R Birds, Ms L Devenny, Dr J Grainger, Mr T Hosker, Ms A Jones, Dr N Lancaster, Mr A Mandebura, Ms S Moss, Ms M Radford |
| **Apologies:** | Professor A Ball, Dr S Burns, Professor R Cryan, Professor N Hardiker, Professor J Malay, Mr M Mills, Professor J Nicholson, Professor R Ward |

New Members were welcomed:

Ms L Johnstone

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| **PRELIMINARY ITEMS** | | **PAPER REFERENCE** |
|  | **DECLARATIONS OF INTEREST**  There were no declarations of interest. | **ENTER LINKS TO ALL PAPERS** |
|  | **ESTATES BRIEFING**  The Director of Estates gave an update on completed and continuing works as follows:   * **Southgate Master Plan National Health Innovation Campus** – Full approval was received from Kirklees Council planning department last autumn, including the new Daphne Steele building. * **Southgate Master Plan National Health Innovation Campus** – The masterplan provided for up to 75,000m² of accommodation across up to seven buildings. In contract negotiations with Calderdale & Huddersfield NHS Foundation Trust for building number 2, which would be a four to six storey health facility, incorporating a Community Diagnostic Centre and teaching space. Subject to agreement, building completion was estimated for summer 2025. * **Daphne Steele** – BAM Construction commenced work on the Daphne Steele Building on 09 January. This is an 86-week contract, with completion expected for September 2025. The works are progressing well. * **Jo Cox More in Common** – The building was completed on time and within budget. It is a high-quality building, carefully designed with input from the Students’ Union and Student Services, and feedback following completion has been very positive. It is now University policy that all new buildings will achieve the Well Standard. Jo Cox More in Common is anticipated to achieve Gold. * **Faith Centre** – The existing Faith Centre has now been demolished. The University is considering various uses for this land, including possibly both car parking and landscaping. The development of the site will be informed by the review of the car parking strategy which is currently underway. * **Student Realm** – Works to the Jo Cox More in Common Building have allowed completion of the landscaped spine covering the area from Barbara Hepworth to University Square. * **Sustainability** –The Sustainability team are improving biodiversity around campus and identifying routes to Net Zero. * **Laura Annie Willson Building (LAW) Photovoltaics (PVs)** – Phase 1 was completed in 2022. Phase 2 will provide more than double the number of PV arrays and the electricity generated will supply the Laura Annie Willson Building, * **Stewart Film Studios** – The Firth Street depot has been fully transformed into a working film studio. The School of Arts and Humanities’ Instagram account shows the ever changing film sets and is very impressive. * **Central Lounge** – The refurbishment of level 4 Student Central has been completed and the area is now known as Central Lounge. This is a large events space with multiple uses, allowing flexibility. The works also included an improved iPoint reception and Starbucks seating area. * **Capital to Maintenance** – Estates expenditure would move its emphasisfrom capital to maintenance, with the exception of Southgate. 20 long term maintenance projects over 13 locations were scheduled for the summer. |  |
|  | **MINUTES**  **Resolved**: that the minutes of the meeting held on 02 November 2022 be accepted as a correct record. | SEN\_2022\_11\_02\_M |
|  | **MEMBERSHIP OF SENATE**  Senate received and approved the updated membership list. | SEN\_2023\_03\_08\_P4 |
|  | **MATTERS ARISING**  None. |  |
|  | **CHAIR’S BUSINESS**  **6.1 Annual Narrative Statement on Research Integrity**  It was noted that Chair’s action had been taken to approve the statement which outlines the University’s on-going commitment to the UUK’s Concordat to Support Research Integrity |  |
|  | **UNIVERSITY NEWS**  The Vice-Chancellor provided an update on recent successes and achievements including the following:   * The University has achieved a silver award and been ranked within the top 100 Employers for the Stonewall Workplace Equality Index (WEI) 2023. Over the past year, the University has undertaken significant strides towards creating an inclusive working environment and is ranked 97th of employers in all sectors who took part. This is up from a ranking of 277 in 2022. * Film lecturer Obi Emelonye has been recognised for his achievements as a film director and writer with an honorary award at the 2022 British Urban Film Festival (BUFF) awards. Obi has been prolific in Nollywood – Nigeria’s film industry – for two decades, and in 2022 his latest film *Black Mail* was shown at over 100 UK cinemas, making it the biggest ever release for an independently produced Black British film. * The Association of Graduate Careers Advisory Services (AGCAS) has awarded the President’s Medal to the University’s Dr Bob Gilworth for his outstanding contribution to the careers and employability profession. * An acclaimed book on the evolution of heavy music from the 1960s onwards by University journalism lecturer John Moores, has been longlisted for the prestigious Penderyn Music Book Prize. * Matthew Cain has been named a Queen’s Nurse, one of the highest accolades available to the profession in this country. The title of Queen’s Nurse is bestowed on nurses who have demonstrated a high level of commitment to patient care, nursing practice, learning and leadership. * A roadmap for carbon reduction in the tertiary education sector alongside an innovative framework for sector-wide carbon reporting has been released by The Royal Anniversary Trust following a year-long research project with the University of Huddersfield and other higher and further education institutes from across the UK. * The University is to play a key role in a new project that aims to restore local peatlands within the River Holme catchment. Drs Tory Milner (School of Applied Sciences) and John Lever (Huddersfield Business School) have secured a grant from the Department of Environment, Food and Rural Affairs (DEFRA) to fund a PhD student based within the School of Applied Sciences who will assist research and measurement for the Nature’s Holme project. * A careers guide to Kirklees’ Top 100 Companies was officially launched at an event held at the University’s 3M Buckley Innovation Centre (3M BIC) and features the wide range of career opportunities available across Kirklees’ top performing companies. The launch event highlighted how to attract and retain talent within Kirklees, predicted future skills gaps, provided advice around post-16 recruitment and how to prepare young people for the world of work. * Improving the health of children and young people through creative collaborations between health and education professionals is to be a major focus of the University’s input into the UNESCO Chair ‘Global Health and Education’ for the period 2022-2026. * Dr Nicola Gray is a Senior Lecturer in Pharmacy Practice and a Trustee of the UK Association for Young People's Health and a Fellow of the US Society for Adolescent Health and Medicine. Dr Gray has worked closely on the second four-year mandate of the UNESCO Chair project with UNESCO co-chair and partner institution the University of Clermont Auvergne in France. * Podiatry students have been helping some of the most vulnerable people in the local area by giving free foot care sessions at the Huddersfield Mission. The third and final year students regularly work with the public as part of the University’s Podiatry Clinic, however taking their skills out in the community and working with the homeless and people at risk has proved to be a humbling experience. * A former director of leading British engineering company, Renishaw, of whom the University has collaborated with for over 20 years, has been appointed a professor at the University of Huddersfield. Professor Geoff McFarland will be working part-time with the Centre for Precision Technologies (CPT) to develop disruptive technologies and accelerate their applications with industry. * Holocaust Centre North has been awarded funding for its Homeward Bound project that will enable it to preserve digitally and expand its collection to 10,000 items. The project will also help Holocaust Centre North, based on the University's campus in the Schwann Building, increase its collection in size by 50 per cent in time for the 80th anniversary of the liberation of Auschwitz-Birkenau in 2025. * There are currently 14 Knowledge Transfer Partnerships (KTP) programmes running, which places the University in the top 15 nationally. Three KTP applications have been submitted and are awaiting a decision. Four KTP’s are being prepared for submission in March and a further four or five KTPs are being prepared for submission in May. The University’s bid application to full programme success rate is circa 80% over the last 18-24 months. Seven shorter Accelerator KTPs are also being run in the School of Computing and Engineering. * Latest figures from the Higher Education Statistics Agency (HESA) show that the University of Huddersfield has maintained its outstanding reputation for investing in the quality and qualifications of its staff.   94 per cent of teaching staff hold teaching qualifications, maintaining the proportion from the previous year’s figures, and making it once again the leading university in the country. 710 of the University of Huddersfield’s 935 academic staff hold doctorates, with the proportion of 76 per cent still exceeded in England only by the universities of Oxford and Nottingham. A further 185 colleagues have other higher degrees to maintain the percentage of lecturers with higher academic qualifications at 96 per cent, the highest proportion for a university in the UK.   * The University has been successful in achieving Cyber Essentials certification which is valid until March 2024. This has been a significant project with substantial efforts from a large number of CLS colleagues. This certification is a requirement for apprenticeship provision and also enables access to research funding opportunities. |  |
| **INSPIRING** | | |
|  | **REPORTS FROM THE PRO VICE-CHANCELLOR (TEACHING AND LEARNING)**   * 1. **NSS and HSS 2023**   Members were informed that the National Student Survey (NSS) has been live since January and will close on 08 April. The overall response rate is currently 53%, with most schools being over the 50% threshold. Schools are being encouraged to continue with promoting the survey, so we receive a richer data set.  The Huddersfield Student Survey (HSS) for first and second year students launches on 13 March. The launch was delayed for a week to allow time to focus on the NSS.   * 1. **TEF**   TEF has been submitted a week ahead of the deadline and the Pro Vice-Chancellor (T&L) wished to note her thanks to all who had assisted in the submission. The outcomes are expected to be published by September 2023.   * 1. **Teaching and Learning Strategy and Enabling Projects**   Work on addressing Differential Attainment (HuDAP) is entering the next phase and workshops are taking place with schools to review progress to date and focus on assessment going forward. Senate noted that HuDAP’s recent achievement of a THE Award for EDI should not lead to complacency and the work would continue.  **8.4 University Teaching and Learning Committee**  Senate received and noted a summary of the minutes of the meeting held on 23 November 2022 and 02 February 2023. | SEN\_2023\_03\_08\_P8.2  SEN\_2023\_03\_08\_P8.4 |
|  | **ACCESS AND PARTICIPATION PLAN**  Senate noted changes to the Access and Participation Plan. |  |
|  | **STUDENT MATTERS**  Senate received an update on various student-related matters including the following.   * The Student Union wished to thank all who have been involved with the Cost-of-Living initiatives as these have been very beneficial to students. * Training has been delivered to over 40 students using funding from Against Violence and Abuse (AVA). This will assist in creating a community of active bystanders and students who are role models in their groups who are equipped to challenge inappropriate behaviour. * Elections are taking place this week for the 2023-24 Student Union Representatives. Voting is going well, and figures have increased from last year. * The student submission for TEF has been submitted. The SU noted some areas did not fit within our student demographic and they have noted their disappointment at the lack of information and support from the OfS. * The Students’ Union have taken a paper to UTLC for discussion in reference to student feedback on Personal Academic Tutors (PAT). The Pro-Vice Chancellor of Teaching and Learning confirmed that work is currently being undertaken with schools in relation to PATs. | SEN\_2023\_03\_08\_P10 |
|  | **DEGREE OUTCOMES STATEMENT**  Senate noted the proposed wording of the updated Degree Outcome Statement, to be recommended to Council. | SEN\_2023\_03\_08\_P11 |
| **INNOVATION** | | |
|  | **REPORTS FROM THE PRO VICE-CHANCELLOR (RIKE)**   * 1. **Update on RIKE KPI performance**   Senate received and noted a presentation on progress towards meeting KPI’s in Research, Innovation and Knowledge Exchange.   * 1. **University Research Committee**   Senate received and noted a summary of the minutes of the meeting held on 14 December 2022. | SEN\_2023\_03\_08\_P12.1  SEN\_2023\_03\_08\_P12.2 |
| **INTERNATIONAL** | | |
|  | **REPORTS FROM THE PRO VICE-CHANCELLOR (INTERNATIONAL)**   * 1. **Update on World University Rankings (KPI)**   Senate noted an increase in subject rankings for the World University Rankings. Members were advised these are to remain confidential until 14 March 2023.  It was noted that collaborations are taking place with the top 300 institutions, and University staff had joint publications with 90% of these.  Publications with international collaborators has also increased.   * 1. **Update of international student experience**   Members were reminded that our KPI is to be in the top 25% in UK ISB for integration and top 10 % overall. The latest ISB survey opens on the 27 March 2023 and the PVC(I) emphasised the importance of student engagement with it.  Global Week took place in February with a variety of events taking place across campus.   * 1. **University International Committee**   Senate received and noted a summary of the minutes of the meeting held on 14 December 2022. | SEN\_2023\_03\_08\_P13.4 |
| **GROWTH AND EFFICIENCY** | | |
|  | **INTERNATIONAL ENROLMENTS AND RECRUITMENT**  Members were informed that the January 2023 intake was the largest to date with number now similar to those recruited in September.  Enrolments are currently two thirds Postgraduate Taught and one third undergraduate, with the majority of students studying in Huddersfield Business School, and the Schools of Computer and Engineering and Human & Health Services.  It was noted that due to Covid there had been a decrease in applications from China, however the University had seen a significant growth from India and Nigeria.  September 2023 applications have increased in comparison to last year, and the International Office is working closely with each school to ensure targets are appropriate.  It was noted that internationalisation touches every part of the University’s work and presents additional demands due to teaching being effectively over 52 weeks of the year. Staff were thanked for their contributions. |  |
|  | **HOME APPLICATIONS FOR 2022**  The Deputy Vice-Chancellor gave an update on the status of student applications for September 2023. The University had seen a small decline compared with last year, but this was comparable to the general trend across the sector. A decline in mature student numbers was noted.  Firm acceptances are in line with figures from last year. Staff are working hard to ensure that applicants recognise the qualities of our university and to increase recruitment during clearing in the summer. |  |
| **PEOPLE FIRST** | | |
|  | **HONORARY AWARDS**  A proposal for an honorary award 2022-23 was received and approved for recommendation to Council. |  |
| **OTHER COMMITTEE BUSINESS** | | |
|  | **SCHOOL BOARD SUMMARIES**  Senate received summaries of the meetings held on:   * 1. Arts and Humanities – 08 February 2023   2. Applied Sciences – 07 February 2023   3. Computing and Engineering – 19 October 2022 and 08 February 2023   4. Education and Professional Development – 14 December 2022   5. Huddersfield Business School – 14 November 2022   6. Human and Health Sciences – Next meeting 1 March 2023 | SEN\_2023\_03\_08\_P17.1 SEN\_2023\_03\_08\_P17.2 SEN\_2023\_03\_08\_P17.3  SEN\_2023\_03\_08\_P17.4  SEN\_2023\_03\_08\_P17.5 |
|  | **GRADUATE BOARD SUMMARY**  Senate received a summary of the meeting held on 16 November 2022 and 24 January 2023 | SEN\_2023\_03\_08\_P18 |
|  | **UNIVERSITY COUNCIL MINUTES**  Senate received the minutes of the meeting held on 23 November 2022 | SEN\_2023\_03\_08\_P19 |
|  | **SCHOOL ACADEMIC PLAN SUMMARIES**  20.1 Applied Sciences  20.2 Arts & Humanities  20.3 Computing and Engineering  20.4 Education and Professional Development  20.5 Huddersfield Business School  20.6 Human and Health Science  School academic plan summaries were received and noted | To be tabled |
|  | **TERM DATES**  Senate received and noted the Term dates 2022/23, 2023/24 and 2024/25. Also, the provisional term dates for 2025/26 and 2026/27. | SEN\_2023\_03\_08\_P21 |
| **OTHER BUSINESSUSINE** | | |
|  | **ANY OTHER BUSINESS**  The chair thanked Julie Berry and Michelle Radford for their technical assistance during the meeting. |  |
|  | **AVAILABILITY OF AGENDA, PAPERS AND MINUTES**  It was resolved to exclude the following papers or minutes from the public version under Standing order 11.8.  TEF Report - SEN\_2023\_03\_08\_P8.2 |  |
|  | **DATES OF NEXT MEETINGS**  Senate agreed the next meeting would be moved to the new date of 14 June 2023 at 9.30am, venue McClelland Suite/MS Teams |  |