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| **SENATE** |
| **09.30am 24 June 2020** |

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| **MINUTES** | |
| **Venue:** | https://hudac.zoom.us/j/65999436484 |
| **Author:** | Mrs Diane Evans, Registry Officer |
| **Present:** | Professor R Cryan (Chair), Professor H Bryan, Mrs S Furmedge, Professor M Ginger, Professor P Goswami, Mr E Haruna, Professor J Johnes, Professor N King, Mr M Mills, Mr A Opakunle, Professor J Owen-Lynch, Professor A Pettican, Mr Krish Pilicudale, Professor T Schmidt, Mr J Stephen, Professor D Taylor, Professor T Thornton, Professor L Towns-Andrews, Professor R Ward, Dr L Waters, Ms K White, Professor A Ball, Dr S Burns, Dr B Canavan, Professor A Crampton, Professor S Donnelly, Mrs N Firth, Professor C Jarvis, Dr S Lui, Professor J Malay, Dr S Bastow, Ms A Adebisi |
| **In attendance:** | Dr R Birds, Ms D Evans, Mr T Hosker, Ms A Jones, Mr A Mandebura. |
| **Apologies:** | Professor P Bissell, Professor P Thomas, Professor J Nicholson, Professor B Tolchard |

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|  | | **PAPER REFERENCE** |
|  | **DECLARATIONS OF INTEREST**  There were no declarations of interest. |  |
|  | **ESTATES BRIEFING**  Members were advised that:   * The Barbara Hepworth Building will be back in use in September. * The Western Campus investments in landscaping have been an asset to the campus. * Developments with the new Science building have progressed well. * UKRRIN T5 project has not progressed significantly since the welding incident. The University is now in dispute with the Italian supplier. * The Percy Shaw house project had been delayed due contractors going into administration. The relevant tradespeople have now agreed to work at the university as the site is Covid-19 safe and work is expected to be complete by early September. * The Technology Building refurbishment will be paused until November with a review to be completed over summer. * Plans to relocate the Faith Centre and Global Professional Award Building to the Wakefield Road site have changed. An alternative venue adjacent to Commercial Street is being re-costed for a potential two-storey building. * Façade and structural works due to take place on Joseph Priestley West and the Ramsden Building have been paused until November due to Covid-19. * The cooling plant at Canalside has also been paused although the upgrade is fully expected to go ahead. * Works to the Harold Wilson and Richard Steinitz buildings to provide further accommodation for university staff will take place between August and November. |  |
|  | **MINUTES**  **Resolved**: that the minutes of the meeting held on 11 March 2020 be accepted as a correct record. | SEN\_2020\_03\_11\_M |
|  | **MATTERS ARISING**  There were no matters arising which were not covered elsewhere on the agenda. |  |
|  | **CHAIR’S BUSINESS**  Members noted that Chair’s action was taken to approve the:  5.1 Emergency Assessment Regulations  5.2 Student Safety Net Policy | SEN\_2020\_06\_24\_P5.1  SEN\_2020\_06\_24\_P5.2 |
|  | **UNIVERSITY NEWS**  Members were briefed on a range of news from around the University including the following items:   * A number of University initiatives have been underway concerning Covid-19 as follows:   + Over 400 final and second year nursing and midwifery students helped the NHS with Covid-19; many tutors also gave up time to help.   + The Estates and Facilities team delivered surplus food and drink stock to Huddersfield Royal Infirmary.   + 3M BIC Firm Surfachem made 30,000 litres of hand gel a day for key workers in hospitals, care homes, hospices and pharmacies.   + The School of Applied Sciences loaned its ThermoFisher 7500-Fast PCR machine to the government to help track and trace initiatives.   + 3D printing facilities at 3M BIC have been used to provide parts for facemasks during the pandemic.   + Professor Karen Ousey participated in research into skin damage caused by PPE which was published in the *Journal of Wound Care*.   + The University donated a wide range of PPE stock such as gloves, glasses and aprons normally used on campus to the Huddersfield Royal Infirmary.   + The Supply Chain Programme at the University has collaborated with companies in the Leeds City region manufacturing products such as face masks and hand sanitisers to connect them with larger companies in order to penetrate the supply chain more effectively.   + Pharmacists at the University offered advice on how to keep immune systems healthy to help fight off Covid-19 if necessary.   + Dr Hamid Merchant and his team co-authored an article in the *British Journal of Pharmacy* which urged caution over the use of antimalarial drugs to prevent and cure Covid-19. * Government Minister Simon Clarke visited various departments of the University before Covid-19 lockdown. * The CEO of the 3M BIC, Sue Cooke, produced a business plan to help revive the local economy and provide growth for businesses following the pandemic. * The Countess of Wessex was unable to visit the University to open the new Optometry facility. The University hopes this visit can be rearranged. * The Emergency Care Nursing Associate Apprenticeship course, funded by Health Education England, will be launched at the start of 2021. * The University’s student interdisciplinary challenge (ICE+ project) was awarded £250,000 from the Office for Students and Research England, providing students with opportunities to establish businesses and develop enterprise and innovation skills. * Professor Antoniou has used Artificial Intelligence (AI) to speed up ADHD diagnosis in adults, potentially reducing costs for the NHS. * Professor Andrew Ball and colleague, Professor Fengshou Gu, have now co-supervised 100 successful doctoral degree candidates. * New HESA data showed the University is a top teaching and research institution as out of the 925 lecturers, 685 (over 74%) hold doctorates. A further 210 staff have other higher degrees, meaning that the percentage of lecturers with extra academic qualifications is now approaching 97%. * The Huddersfield Business School has achieved Athena Swan Bronze accreditation. |  |
|  | **MEMBERSHIP OF SENATE**  **Resolved:** there were no updates to the membership following the previous meeting, however members noted:   * That elections would be required over summer to replace members with expiring second terms. * Proposed changes to Council terms of reference had implications for the way in which Senate nominates its representatives on Council. This matter would be addressed over the summer. | SEN\_2020\_06\_24\_P7 |
| **TO CONSIDER:** | | |
|  | **FREEDOM OF SPEECH AND EXTERNAL SPEAKERS POLICY**  **Resolved**: to approve the revised Freedom of Speech and External Speakers Policy to include virtual speakers hosted via remote platforms such as Zoom. | SEN\_2020\_06\_24\_P8 |
|  | **STUDENT PROTECTION PLAN**  **Resolved**: to approve the revised Student Protection Plan for recommendation to Council. | SEN\_2020\_06\_24\_P9 |
|  | **APPROVAL OF SCHOOL AND DEPARTMENT NAMES**  **Resolved**: to approve the changes to department names in the School of Music, Humanities and Media. |  |
| **TO NOTE:** | | |
|  | **HONORARY AWARDS**  Members noted that nominations for Honorary Awards were currently on hold due to Covid-19. |  |
|  | **APPLICATIONS FOR 2020**  Members were briefed on applications for 2020 by the Deputy Vice-Chancellor. Members were informed that the current environment was challenging and that although applications were broadly in line with last year, firm acceptances were lower. Adjustments in the UCAS cycle in response to Covid-19 were thought to have contributed and it was expected that this position would improve. However significant competitive pressures were noted from other universities in the region who will have fewer EU and international students. Therefore, the increased importance of success at open days and clearing was highlighted. |  |
|  | **REPORTS FROM THE PRO VICE-CHANCELLOR (TEACHING AND LEARNING)**   * 1. **National Student Survey (NSS) and Huddersfield Student Survey (HSS)**   The Pro Vice-Chancellor outlined that NSS data is due 15 July 2020 and noted that response rates were lower than last year as students had not been on campus. The outcomes of the HSS had been shared with schools and responses were being considered. Further analysis of the results will take place as current events may have changed students’ outlook.   * 1. **Teaching Excellence Framework (TEF)**   There were no specific updates to the TEF.   * 1. **Teaching and Learning Strategy and Enabling Projects**   The Pro Vice-Chancellor informed members that the focus on projects supporting the Key Performance Indicators had been modified to take account of Covid-19.   * 1. **Teaching and Learning Task and Finish Group (response to Covid-19)**   The Pro Vice-Chancellor updated members on 12 strands of work currently being undertaken in light of Covid-19. She explained that the University was aiming for a blended approach for the next academic year, with as much face to face, on campus delivery as possible, supported by excellent online materials.  A number of aspects such as timetabling, integration of MS Teams with Brightspace and communications to applicants and returning students were being explored. Additionally, support will be offered to students to ensure they have the correct digital technology for online learning and to help them engage with the blended learning environment.  13.5 **University Teaching and Learning Committee**  Members noted the summaries of the meetings held on:  13.5.118 March 2020  13.5.2 25 March 2020 (extraordinary)  13.5.320 May 2020. | SEN\_2020\_06\_24\_P13.5.1  SEN\_2020\_06\_24\_P13.5.2  SEN\_2020\_06\_24\_P13.5.3 |
|  | **REPORTS FROM THE PRO VICE-CHANCELLOR (INTERNATIONAL)**   * 1. **Update on International Enrolments & Recruitment**   The Pro Vice-Chancellor advised that significant interest in nursing and computing courses had recently brought a different dynamic to international recruitment. PGT numbers had also risen notably. Pre Covid-19 applications to the International Study Centre were 60% ahead of the previous year. It is currently difficult to portray accurately what will happen to international student numbers in light of Covid-19 restrictions, whilst many visa centres remain closed.   * 1. **Update on World University Rankings (KPI)**   The Pro Vice-Chancellor advised that the University had achieved a slight increase in its QS ranking. The Times World ranking was expected to increase more significantly. Data around publications and citations were strong but ‘soft’ data on reputation needed further improvement.   * 1. **Update on International Research Partnerships**   The Pro Vice-Chancellor advised members that linking to international research partners was a key part of the strategy, in particular partnering top 300 institutions. 70 partnerships had already been funded but further progress was difficult due to current travel restrictions.   * 1. **Update on International Student Experience**   Members noted that actions had been undertaken to support employability for international students.  14.5 **University International Committee**  Members noted the summary of the meeting held on 29 April 2020. | SEN\_2020\_06\_24\_P14.5.1 |
|  | **REPORTS FROM THE PRO VICE-CHANCELLOR (RESEARCH AND ENTERPRISE)**   * 1. **University Research Committee**   Members received a verbal report summarising the URC meeting held on 9 June 2020 and the minutes will be presented at the next Senate. The Pro Vice-Chancellor outlined the changes to the committee’s terms of reference to include research ethics and PGR student regulations. Members noted the creation of a new sub-committee to support KEF.   * 1. **Update on R&E KPI performance**   The Director of Research & Enterprise updated members that schools had performed exceptionally well and the University had either almost met, or already met, all but one key performance indicator for Research and Enterprise. |  |
|  | **SCHOOL BOARD REPRESENTATION**  16.1 Members noted the updated 10-year cycle of inter-school representatives on school boards. | SEN\_2020\_06\_24\_P16.1 |
|  | **SCHOOL BOARD SUMMARIES**  The summaries of the School Boards were noted. The HBS and HHS School Board Summaries will be presented at the next Senate. | SEN\_2020\_06\_24\_P17.1  SEN\_2020\_06\_24\_P17.2  SEN\_2020\_06\_24\_P17.3  SEN\_2020\_06\_24\_P17.4  SEN\_2020\_06\_24\_P17.7 |
|  | **UNIVERSITY COUNCIL MINUTES**  The University Council minutes of 19 March 2020 were noted. | SEN\_2020\_06\_24\_P18.1 |
|  | **ACADEMIC QUALITY AND STANDARDS**  Members received the report on Safeguarding Academic Standards during the Covid-19 situation. | SEN\_2020\_06\_24\_P19 |
|  | **STUDENT REGULATIONS**  Members received and noted:   * 1. The PGR Students Regulations for 2020-21 approved by URC   2. The Regulations for Awards (Research Degrees) approved by URC   3. The Taught Students Regulations for 2020-21 approved by UTLC   4. The Regulations for Awards (Taught Degrees) approved by UTLC | SEN\_2020\_06\_24\_P20.1  SEN\_2020\_06\_24\_P20.2  SEN\_2020\_06\_24\_P20.3  SEN\_2020\_06\_24\_P20.4 |
|  | **QUALITY ASSURANCE REGULATIONS**  Members received and noted the Quality Assurance Procedures for Taught Courses and Research Awards for 2020. | SEN\_2020\_06\_24\_P21 |
|  | **ANNUAL REPORT FROM THE OIA**  Members received the OIA’s annual report. | SEN\_2020\_06\_24\_P22 |
|  | **STUDENT CHARTER SIGNING**  Members received the Student Charter signed by the Vice-Chancellor and the incoming SU president for 2020/21. | SEN\_2020\_06\_24\_P23 |
| **OTHER BUSINESS** | | |
|  | **ANY OTHER BUSINESS**  Members thanked Mr Emmanuel Haruna, outgoing Students’ Union President and Ms Adesewa Adebisi, outgoing Education Officer for their contributions to Senate in 2019-20.  Members welcomed Mr Adetayo Opakunle, incoming Students’ Union President for 2020-21. |  |
|  | **AVAILABILITY OF AGENDA, PAPERS AND MINUTES**  **Resolved:** to exclude the following papers or minutes from the public version under Standing order 11.8.  Item 12 Applications  Item 15.2 Update on R&E KPI Performance |  |
|  | **DATES OF NEXT MEETINGS**  4 November 2020 9.30am in the McClelland Suite  10 March 2021 9.30am in the McClelland Suite  23 June 2021 9.30am in the McClelland Suite |  |